



# New Student Online Registration Parent Guide

## Creating an online account

Parent URL: <https://secure.infosnap.com/family/gosnap.aspx?action=19796&culture=en>

The screenshot shows a registration page with two main sections: 'Sign In' and 'Create Account'. The 'Sign In' section includes an 'Email Address' input field, a 'Password' input field, a 'Remember me on this computer' checkbox, a 'Sign In' button, and a 'Forgot password?' link. The 'Create Account' section includes a heading, a list of benefits (Complete forms online, Save and return to forms in progress, Print form history), and a 'Create Account' button. A small CIS logo is visible in the top left corner of the page.

- When first creating an account you will be required to enter First Name, Last Name, Daytime Phone Number and an Email Address (if you don't have an email address we suggest you obtain a free email account online through either Google or Yahoo). You will also be prompted to create a password and set two security questions. Check the COPPA compliance box before proceeding to enroll a new student to Canadian International school.
- Once a new account has been created, a verification email will be sent.

## New Account Creation

Dear Parent,

You have successfully created your secure family account, and are now able to complete online forms for The Canadian International School of Abu Dhabi

To sign in, you'll be asked for your email address and the password you selected when the account was created.

Thank you,  
PowerSchool Registration Support

For technical support, visit our [PowerSchool Community](#) page.

# Dashboard

Click on the New Student Registration

Dashboard

Start a New Form

Application 2021-2022 >

Access Online Recommendations

- If you have started an Application, you may "Continue a Form in Progress" to access your online recommendations through the Application's Introduction page.
- If you have not started an Application, you must first initiate one under "Start a New Form". You will then be able to begin online recommendations through the Application Introduction page.
- If you have already submitted an Application, you may "View a Submitted Form" to access your online recommendations

Note: If enrolling more than one student, you will be prompted to start a new form which will return you to the Dashboard.

## Adding a New Student

Please enter the student First and Last name as it appears on the student Passport

### New Student Registration 2021-2022

Add Student

First Name

Last Name

Date of Birth

enter as "mm/dd/yyyy"

Add Student

# Introduction

## Online Application



Welcome to Canadian International School Abu Dhabi's Application. Please follow these steps to continue.

1. Select "Next" on this page, and enter the information requested by the online forms.  
Note: Required fields are marked as "Required", and Canadian International School Abu Dhabi will receive the data exactly as it is entered. Please be careful of spelling, capitalization, and punctuation.
2. On the "Review & Submit" page, check your data before proceeding to admissions for Registration.
3. Select "Submit!"  
On the submission confirmation page, you will have the opportunity to print out a copy of your registration to keep for your records. Note: Once the form is electronically submitted, you will receive an e-mail confirmation that your child has now been placed on our waiting list.

## Application for Additional Students

An Application form must be submitted for each student in your family. Once you have successfully submitted one Application, you will have the opportunity to begin another from the "Submission Confirmation" page.

Each section of the form has to be completed. Once the first stage of application is submitted the Admissions team will review the application and on approval send a snap code to complete the second stage of registration, where parents are required to upload additional documents and sign agreements.

## Help!

- Anytime a parent clicks on the  help icon he/she will be directed to the PowerSchool Community Support web page.

 **Registration: Family Support**

**46** 03-14-2019  
POSTS 07:37 AM

 **Registration: Ayuda para familias**

**38** 01-09-2019  
POSTS 08:10 AM

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